

Public Document Pack



NOTICE OF MEETING

Meeting	Executive Member for Commercial Strategy, Human Resources and Performance Decision Day
Date and Time	Tuesday, 19th January, 2021 at 3.00 pm
Place	Virtual Teams Meeting - Microsoft Teams
Enquiries to	members.services@hants.gov.uk

John Coughlan CBE
Chief Executive
The Castle, Winchester SO23 8UJ

FILMING AND BROADCAST NOTIFICATION

This meeting is being held remotely and will be recorded and broadcast live via the County Council's website.

AGENDA

DEPUTATIONS

To receive any deputations notified under Standing Order 12.

KEY DECISIONS (NON-EXEMPT/NON-CONFIDENTIAL)

- 1. PROPERTY SERVICES COMMERCIAL DECISION REPORT** (Pages 3 - 8)

To receive a report from the Director of Culture, Communities and Business Services seeking spend approval for new contract arrangements for the structural inspections programme.

NON KEY DECISIONS (NON-EXEMPT/NON-CONFIDENTIAL)

- 2. REVENUE BUDGET REPORT FOR CULTURE, COMMUNITIES AND BUSINESS SERVICES** (Pages 9 - 26)

To receive a report from the Director of Culture, Communities and Business Services and Deputy Chief Executive and Director of Corporate Resources setting out proposals for the 2021/22 budget for the Culture, Communities and Business Services (CCBS) areas that fall within the Commercial Strategy, Human Resources and Performance (CSHRP) portfolio (CCBS Transformation & Business Management and Property Services & Facilities), in accordance with the Councils Medium Term Financial Strategy (MTFS) approved by the County Council in November 2019 and updated subsequently in July 2020 to reflect the financial impact of the Covid-19 crisis and the County Council's response.

3. CCBS CAPITAL PROGRAMME (Pages 27 - 52)

To receive a report from the Director of Culture, Communities and Business Services and Deputy Chief Executive and Director of Corporate Resources seeking approval for submission to the Leader and Cabinet of the proposed capital programme for Policy and Resources for 2021/22 to 2023/24 and the revised capital programme for 2020/21.

4. GRANT FUNDING TO CULTURE AND COMMUNITY ORGANISATIONS IN HAMPSHIRE (Pages 53 - 58)

To receive a report from Director of Culture, Communities and Business Services to recommend approval of grant funding to Lyndhurst Community Association totalling £10,000 in 2020/21.

Exclusion of the Press and Public

RECOMMENDATION:

That the public be excluded from the meeting during the following item of business, as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during this item there would be disclosure to them of exempt information within Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972, and further that in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons set out in the report.

KEY DECISIONS (EXEMPT/CONFIDENTIAL)

None to consider.

NON KEY DECISIONS (EXEMPT/CONFIDENTIAL)

5. PROPERTY SERVICES ASSET DECISIONS (Pages 59 - 74)

To consider an exempt report from the Director of Culture, Communities and Business Services seeking approval to a series of proposed Property Services asset transactions.

ABOUT THIS AGENDA:

On request, this agenda can be provided in alternative versions (such as large print, Braille or audio) and in alternative languages.

ABOUT THIS MEETING:

The press and public are welcome to observe the public sessions of the meeting via the webcast.

HAMPSHIRE COUNTY COUNCIL

Decision Report

Decision Maker:	Executive Member for Commercial Strategy, Human Resources and Performance
Date:	19 January 2021
Title:	Property Services Commercial Decision Report
Report From:	Director of Culture, Communities and Business Services

Contact name: Steve Clow

Tel: 0370 779 8845

Email: steve.clow@hants.gov.uk

Purpose of this Report

1. The purpose of this report is to seek spend approval for new contract arrangements for the structural inspections programme.

Recommendations

2. It is recommended that the Executive Member for Commercial Strategy, Human Resources and Performance approves a total contract spend of up to £2.2 million over 4 years for a new structural inspections programme for all Hampshire County Council (HCC) sites.

Executive Summary

3. This report seeks to:
 - provide the context for the re-procurement of the structural inspections programme for the County Council.
 - set out the proposals for procurement of new contract arrangements for these services;
 - identify the anticipated contract spend and the funding sources for this spend;
 - highlight the approach to performance management of these services

The current structural inspections framework is due to expire in May 2021 and needs to be replaced. It is proposed to procure the contract via open tender to get best value for money.

Contextual Information

4. The current framework contract for the structural inspections programme for HCC sites expires in May 2021 and now need to be replaced.
5. The scope of works is work is to deliver the essential structural inspection programme for the HCC built estate including maintained schools which purchase the Property Services Service Level Agreement (SLA).
6. The inspection programme is a significant part of the management of the risk of structural failure. It covers all buildings and associated structures over a five-year rolling programme
7. The schools element is funded from the SLA, whilst the HCC corporate estate is funded from the Policy and Resources Repairs and Maintenance Revenue Budget.
8. The work covers the inspection and monitoring of buildings, it does not cover the costs of any repairs arising from the inspections. Typical annual cost is around £550k per annum depending on the inspection programme.
9. An options appraisal has been carried out to determine the appropriate contracting route and the best associated procurement procedure.
10. It is proposed to tender the contract in the open market as this will obtain best value for money.
11. The contract will cover a 4-year period in line with previous procurements, and will be tendered using a similar commercial model, as this is considered to be functioning well currently, making efficient use of HCC officer time.

Financial

12. The schools element is funded from the Property Service Level Agreement, whilst the HCC corporate estate survey work is funded from the Policy and Resources revenue budget.

Performance

13. All of the proposed new contract arrangements will incorporate robust performance management arrangements in line with contract management best practice. Management information will be used to inform the regular assessment of supplier performance.

Consultation and Equalities

14. Internal customer representatives have been consulted on the requirements for the new contract and their feedback has been incorporated into the proposed contract arrangements and scope of service.
15. Equality Impact Assessments undertaken for these contracts have indicated no impact on groups with protected characteristics.

REQUIRED CORPORATE AND LEGAL INFORMATION:

Links to the Strategic Plan

Hampshire maintains strong and sustainable economic growth and prosperity:	yes
People in Hampshire live safe, healthy and independent lives:	yes
People in Hampshire enjoy a rich and diverse environment:	yes
People in Hampshire enjoy being part of strong, inclusive communities:	yes

Section 100 D - Local Government Act 1972 - background documents

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

Document

Location

None

EQUALITIES IMPACT ASSESSMENT:

1. Equality Duty

The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited by or under the Act with regard to the protected characteristics as set out in section 4 of the Act (age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation);
- Advance equality of opportunity between persons who share a relevant protected characteristic within section 149(7) of the Act (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic within section 149(7) of the Act (see above) and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- The need to remove or minimise disadvantages suffered by persons sharing a relevant protected characteristic that are connected to that characteristic;
- Take steps to meet the needs of persons sharing a relevant protected characteristic that are different from the needs of persons who do not share it;
- Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.

2. Equalities Impact Assessment:

- 2.1. The services procured through the proposed contracts support the continued operation of sites and services across the County Council, schools and wider public sector in Hampshire for the equal benefit of all service users.

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HAMPSHIRE COUNTY COUNCIL

Decision Report

Decision Maker:	Executive Member for Commercial Strategy, Human Resources and Performance
Date:	19 January 2021
Title:	2021/22 Revenue Budget Report for Culture, Communities and Business Services
Report From:	Director of Culture, Communities and Business Services and Deputy Chief Executive and Director of Corporate Resources

Contact name: Felicity Roe
Sue Lapham

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Section A: Purpose of this Report

1. The purpose of this report is to set out proposals for the 2021/22 budget for the Culture, Communities and Business Services (CCBS) areas that fall within the Commercial Strategy, Human Resources and Performance (CSHRP) portfolio (CCBS Transformation & Business Management and Property Services & Facilities), in accordance with the Councils Medium Term Financial Strategy (MTFS) approved by the County Council in November 2019 and updated subsequently in July 2020 to reflect the financial impact of the Covid-19 crisis and the County Council's response.

Section B: Recommendation(s)

To approve for submission to the Leader and the Cabinet:

2. The revised revenue budget for 2020/21 as set out in Appendix 2.
3. The summary revenue budget for 2021/22 as set out in Appendix 2.

Section C: Executive Summary

4. The Medium Term Financial Strategy (MTFS) update presented to Cabinet and County Council in July 2020 sought to assess the medium term impact of Covid-19 on the financial sustainability of the County Council. It explained that we were treating the medium term impact of Covid-19 as a one off financial

impact that we aimed to address through a financial response package of Council resources and further government support and concluded that further government funding of £52.4m was required to ensure that the Council was financially sustainable in the medium term.

5. An update was presented to Cabinet in November and County Council in December which reaffirmed that a minimum level of government support of at least £50m was still required to help balance the deficit after the application of the financial response package.
6. The aim of the approach to Covid-19 was to place the County Council in the same financial position it would have otherwise been in if Covid-19 had not happened in order to ensure that the tried and tested financial strategy which the County Council operates could be protected and retained.
7. This strategy works on the basis of a two year cycle of delivering departmental savings targets to close the anticipated budget gap. This provides the time and capacity to properly deliver major savings programmes every two years, with deficits in the intervening years being met from the Budget Bridging Reserve (BBR) and with any early delivery of resources retained by departments to use for cost of change purposes or to cash flow delivery and offset service pressures. The model has served the authority well.
8. In line with this strategy, the Transformation to 2021 (Tt2021) Programme has been in place for some time to develop the £80m of savings required to balance the budget for 2021/22. Detailed savings proposals for each department were approved by the County Council in November 2019, in order to allow more time for delivery of the savings; including the requirement to undertake a second stage of service specific consultations where necessary.
9. Since the transformation programme is already in place to deliver approved departmental savings, there are no new savings proposals to be considered as part of the 2021/22 budget setting process. The anticipated delay to delivery of some aspects of the transformation programmes has been factored into our financial planning and sufficient one-off funding exists both corporately and within departments to meet any potential gap over the period.
10. The report also provides an update on the business as usual financial position for the current year. The outturn forecast for the CCBS Department (of which the services included within this report are a part) for 2020/21, excluding the financial impact of Covid-19, is a budget under spend of £5.2m. It should be noted that business as usual activities have been affected by resources being diverted to deal with the Covid-19 response and recovery and that the Department has also been mindful of the need to avoid non-essential spending in the light of the County Council's overall financial position resulting from the pandemic response.
11. The proposed budget for 2021/22 analysed by service for CCBS as a whole is shown in Appendix 1, and the CCBS services within the portfolio of the

Executive Member for Commercial Strategy, Human Resources and Performance (CSHRP) are shown in Appendix 2.

12. This report seeks approval for submission to the Leader and Cabinet of the revised budget for 2020/21 and detailed service budgets for 2021/22 for the CCBS services within the portfolio of the Executive Member for CSHRP. The report has been prepared in consultation with the Executive Member and will be reviewed by the Policy and Resources Select Committee. It will be reported to the Leader and Cabinet on 9 February 2021 to make final recommendations to County Council on 25 February 2021.

Section D: Contextual Information

13. The Medium Term Financial Strategy (MTFS) update presented to Cabinet and County Council in July explained that we were treating the medium term impact of Covid-19 as a one off problem that we aimed to address through a financial response package of Council resources and further government support.
14. The report concluded that further government funding of £52.4m was required to ensure that the Council was financially sustainable in the medium term and an update, presented to Cabinet in November and County Council in December, reaffirmed that a minimum level of government support of at least £50m was still required to help balance the deficit after the application of the financial response package.
15. The aim of the approach to Covid-19 was to place the County Council in the same financial position it would have otherwise been in if Covid-19 had not happened in order to ensure that it still had sufficient fire power in its reserves to address the business as usual deficits of at least £40m per annum predicted after the current Transformation to 2021 (Tt2021) Programme has been implemented and in line with the strategy being adopted to manage the financial impact of Covid-19 as a separate one off issue.
16. The current financial strategy which the County Council operates works on the basis of a two year cycle of delivering change to release resources and close the anticipated budget gap. This provides the time and capacity to properly deliver major transformation programmes every two years, with deficits in the intervening years being met from the Budget Bridging Reserve (BBR) and with any early delivery of resources retained by departments to use for cost of change purposes or to cash flow delivery and offset service pressures. The model has served the authority well.
17. The County Council's action in tackling its forecast budget deficit and providing funding in anticipation of further reductions placed it in a very strong position to produce a 'steady state' budget for 2020/21, giving itself the time and capacity to develop and implement the Tt2021 Programme to deliver the next phase of savings totalling £80m. This also avoids the worst effects of sudden and unplanned decisions on service delivery and the most vulnerable members of the community.

18. Consequently, the majority of the decisions in respect of major changes to the budget were taken early. However other factors will still affect the budget, such as council tax decisions and inflation.
19. Members will be aware that following previous delays in the Comprehensive Spending Review (CSR) it was hoped that a three year CSR would be announced in November this year. Following increasing rates of Covid-19 throughout October and the uncertainty over the long term economic impacts of Covid-19 the Chancellor announced that only a single year Spending Review would be put in place.
20. The Spending Review announcement took place on 25 November 2020 and the key elements were as follows:
 - For salaries set by the Government (such as teachers and police) there will be a public sector pay freeze in 2021/22. The exceptions are for those earning less than £24,000 (who will receive a minimum £250 increase) and the NHS. The Government does not set pay for most council staff, although it is likely to set grant levels at amounts which assume a pay freeze.
 - Councils with social care responsibilities will be allowed to increase council tax by up to 5% in 2021/22 without holding a referendum. This consists of 2% for main council tax and 3% for the adult social care precept.
 - The business rates multiplier will be frozen in 2021/22 (with local authorities fully compensated for the lost income). Further Covid-19 business rates reliefs may be announced in the new year.
 - The Government expects to provide local authorities with over £3bn more to help with Covid-19 pressures in 2021/22. It comprises:
 - £1.55bn to help with expenditure pressures.
 - £670m additional funding for council tax support schemes (which reduce council tax bills for households on low incomes).
 - £762m (estimate) to compensate local authorities for 75% of council tax and business rates losses resulting from 2020/21.
 - Extending the Covid-19 sales, fees and charges reimbursement scheme for three months until the end of June 2021.
 - An additional £300m for adults' and children's social care (£1.2m for Hampshire) and continuation of the existing £1bn annual grant put into social care previously will be maintained, along with £2.1bn provided through the improved Better Care Fund (pooled with the NHS). Proposals for reforming adults' social care will be brought forward next year.
 - The New Homes Bonus scheme will continue for a further year, with no new legacy payments. Reforms to the New Homes Bonus will be consulted on shortly, with a view to implementing changes in 2022/23.

- The Chancellor also announced how the Government would deliver the next stages of its infrastructure investment plans to drive the UK's recovery with £100bn of capital spending next year and a £4bn Levelling Up Fund.
21. The provisional Local Government Finance Settlement has not been announced at the time of writing this report but is anticipated during the week commencing 14 December 2020. This will provide more clarity as to the impact of the Spending Review on Hampshire County Council and details will be provided in a separate briefing to members and within the Policy and Resources Select Committee Briefing presentation in January 2021.
 22. The final grant settlement for 2021/22 is not due out until January / February 2021 and should there be any changes to the figures that are released in December 2020 these will be reflected in the final budget setting report to County Council.
 23. The Culture, Communities and Business Services (CCBS) Department, which includes the services within the portfolio of the Executive Member for Commercial Strategy, Human Resources and Performance (CSHRP), has been developing its service plans and budgets for 2021/22 and future years in keeping with the County Council's priorities. The key issues, challenges and priorities for the Department are set out below.

Section E: Departmental Challenges and Priorities

24. The CCBS Department delivers a wide range of services with gross expenditure in the region of £111m a year and income streams of around £69m, leaving a cash limit of £42m. In addition, the Department is responsible for the Coroners Service, three business units, and the River Hamble Harbour Authority budgets, all of which sit outside the cash limit. The diversity of the Department is illustrated below:
 - Business units with a combined turnover of £57.8m.
 - Managing the repairs and maintenance of the corporate estate (£8.1m).
 - Service level agreements with c.460 schools (£13.7m).
 - HM Coroner Service in Hampshire (£2.4m).
 - The relationship with various major Trusts including the Hampshire Cultural Trust.
25. The whole range of CCBS services already rely on income and recharges to fund 61% of the cost of service delivery. Maintaining and developing new external sources of funding remains a high but challenging priority for the department.
26. The financial impacts of Covid-19 on the County Council have been comprehensively covered in the regular update reports to Cabinet so will not be repeated here but are significant for CCBS with a particular pressure on the

income generating services such as HC3S, the Council's catering service, which saw significant reductions in turnover while schools were closed in the initial period of lockdown; Hampshire Outdoor Centres where postponements or full refunds were offered for bookings cancelled due to lockdown and on-going restrictions; and the Countryside Service where events and indoor catering have been significantly impacted. The net pressure on all CCBS activities this year including business units is expected to be £16.3m and will be met corporately in line with the strategy set out in the Cabinet report.

27. Services have taken significant steps to ensure as far as possible that service provision to the public and the County Council has continued in a safe way in accordance with latest Government guidance. For example:
- The Library Service has expanded its range of eBooks and introduced 'click and collect' borrowing (Ready Reads).
 - The Registration Service established a phone-only Death Registration service following the initial lockdown and more recently worked for fourteen hours on the Sunday immediately after the lockdown announcement to reschedule planned wedding ceremonies to take place where possible in the remaining three working days before the lockdown commenced.
 - Construction and maintenance activity within Property Services has now broadly returned to a business as usual position.
 - The Facilities Management team has supported HCC and Partner Estates to re-energise building systems in buildings 'hibernated' during lockdown.

Section F: 2020/21 Revenue Budget

28. Enhanced financial resilience reporting, which looks not only at the regular financial reporting but also at potential pressures in the system and the achievement of savings being delivered through transformation, has continued through periodic reports to the Corporate Management Team (CMT) and to Cabinet.
29. Given the diverse nature of the services provided by CCBS reporting of the overall CCBS budget has always been split across more than one Executive Member portfolio. A review of where individual CCBS budgets are reported has been undertaken this year with the aim of reducing the number of detailed budget areas reported to the Executive Member for Policy and Resources. As a result, the original budget set in February 2020 has been re-stated to show the original and adjusted allocations across the Executive Member for CSHRP and the Executive Member for Recreation, Heritage, Countryside and Rural Affairs. This is set out in Appendix 1 with Appendix 2 showing the service budgets now reported to the Executive Member for CSHRP.
30. The anticipated business as usual outturn forecast for CCBS for 2020/21 is a saving against the budget (excluding the net impact of Covid-19 referred to in Section E) of £5.2m. It should also be noted that business as usual activities

have been affected by resources being diverted to deal with the Covid-19 response and recovery and that the Department has been mindful of the need to avoid non-essential spending in the light of the County Council's overall financial position resulting from the pandemic response. The £5.2m is made up as follows:

- £1.856m (36%) from planned early Tt2021 and other savings (including what is now looking like sustainable over-achievement of earlier Transformation to 2019 (Tt2019) saving plans).
- Vacancy management and other support cost savings across a range of services totalling £1.248m (24%).
- Savings on direct service provision of £1.043m (20%) for example, delayed book purchases in the Library Service and grant savings after allowing for payments to support the transition to independent community libraries.
- Planned savings against the Strategic Land budget of £1.233m (24%), which will be used to offset spend in future years.
- Pressures totalling £211,000 (-4%) including a shortfall in printing recharges to other Departments as a result of reduced usage, which will be funded from the specific Printsmart reserve.

31. The budget for the CCBS services within the portfolio of the Executive Member for CSHRP has been updated throughout the year and the revised budget is shown in Appendices 1 and 2. The revised budget for CCBS as a whole, of which the CCBS services within the portfolio of the Executive Member for CSHRP are a part, shows an increase of £10.7m made up of:

- £3.311m temporary funding from the CoC reserve to support the delivery of transformation savings programmes and other priority projects e.g. the Library Service restructure, the refurbishment of the Empire Rooms at the Royal Victoria Country Park, investment in improved IT systems, and temporary staff posts to manage the transformation programme.
- £3.757m drawn down from the funding agreed by Cabinet to support the Strategic Land Programme in 2020/21 together with additional one-off funding from the Manydown project of £1.23m.
- £700,000 drawdown from the funding agreed by Cabinet for strategic school planning fees.
- A net increase of £141,000 from transfers between departments including funding for the transfer of the relevant HantsDirect services.
- A net increase of £257,000 for minor changes and technical adjustments (for example to reflect the financial impact of re-procuring a facilities management contract).
- An increase of £1.352m for pay inflation.

Section G: 2021/22 Revenue Budget Pressures and Initiatives

32. A key priority for the Department is to understand the medium to long term changes resulting from the pandemic and their impact on service delivery and operating models including identifying a sustainable financial basis for future operation. However, 2021/22 budget preparation work has not attempted to anticipate these changes at this stage.
33. This work will need to inform the 2023 Savings Programme requirement for CCBS to deliver a further £3.239m of savings by April 2023 as agreed by the County Council on 3 December. To achieve further ongoing savings after over a decade of austerity will be challenging and the need for the savings to be fully delivered in cash flow terms by April 2023 underlines the scale of the challenge. Preliminary work is underway to identify options.
34. Repairs and maintenance pressures in the County Council built estate continue to grow. As part of the on-going response a package of essential capital works to improve the useful life of some of the properties has been prioritised as reported to Cabinet in November 2020 and funding from the 2021/22 repairs and maintenance revenue budget has been transferred to the CCBS capital programme as a result.
35. Corporate funding for implementing Rural Broadband has been reduced as planned in the 2021/22 budget and a review of future arrangements will be brought forward in due course.

Section H: Revenue Savings Proposals

36. Savings targets for 2021/22 were approved as part of the MTFs by the County Council in September 2018. Proposals to meet these targets have been developed through the Tt2021 Programme and were approved by Executive Members, Cabinet and County Council in October and November 2019.
37. The CCBS savings target for Tt2021 is £3.382m. Despite the challenges of Covid-19 response and recovery, the Department remains on track to deliver these savings in full by 2021/22. Of this total, £1.193m is expected to be achieved early.
38. Progress has also been made against the one outstanding Tt2019 saving for CCBS relating to Office Accommodation where spend is impacted by decisions of all departments of the County Council. A modest balance of £160,000 remains to be achieved and options are being considered by the Corporate Office Accommodation Board to deliver the remaining sum.
39. Rigorous monitoring of the delivery of the programme will continue during 2021/22, to ensure that the Department is able to stay within its cash limited budget as set out in this report.
40. This early action in developing and implementing the savings programme for 2021/22 means that the County Council is in a strong position for setting a balanced budget in 2021/22 and that no new savings proposals will be considered as part of the budget setting process for the next financial year.

Section I: 2021/22 Revenue Budget Other Expenditure

41. The budget includes some items which are not counted against the cash limit. For CCBS these are the Coroners Service and the four business units, including the River Hamble, as shown in Appendix 1. Detailed business plans for the three business units excluding the River Hamble will be reported to the Executive Member for CSHRP on 23rd March 2021 for approval. The 2021/22 Revenue Budget for the River Hamble Harbour Authority will be reported to the River Hamble Harbour Board on 8th January 2021 for approval.

Section J: Budget Summary 2021/22

42. The budget update report presented to Cabinet on 24 November 2020 included provisional cash limit guidelines for each department. The cash limit for the CCBS Department in that report was £43.1m, a £0.4m decrease on the previous year resulting from:
- £3.382m permanent reduction reflecting full removal of the Tt2021 savings from the base budget.
 - £2.567m increase covering the full year effect of pay and non-pay inflation.
 - A net increase of £435,000 from transfers and technical adjustments including the full year effect of the transfer of some HantsDirect services to CCBS.
43. At that stage, the cash limit guidelines did not include the following item which has now been added (and will be included in the February budget report) reducing the cash limit to £42.1m:
- The technical adjustment to transfer £1.003m from the 2021/22 revenue repairs and maintenance budget to the CCBS capital programme referred to in paragraph 34
44. Appendix 2 sets out a summary of the proposed budgets for the service activities provided by the CCBS Department within the portfolio of the Executive Member for CSHRP for 2021/22 and shows that these are within the cash limit set out above.
45. In addition to these cash limited items there are further budgets which fall under the responsibility of the CCBS Department, which are shown in the table below:

	2021/22	
	£'000	£'000
Cash Limited Expenditure	111,132	
Less Income (Other than Government Grants)	(69,019)	
Net Cash Limited Expenditure		42,113

Trading Units Net (Surplus) / Deficit	(890)
Coroners	2,391
Total Net Expenditure	<u>43,614</u>

DRAFT

REQUIRED CORPORATE AND LEGAL INFORMATION:

Links to the Strategic Plan

Hampshire maintains strong and sustainable economic growth and prosperity:	Yes / No
People in Hampshire live safe, healthy and independent lives:	Yes / No
People in Hampshire enjoy a rich and diverse environment:	Yes / No
People in Hampshire enjoy being part of strong, inclusive communities:	Yes / No

Other Significant Links

Links to previous Member decisions:	
<u>Title</u>	<u>Date</u>
Transformation to 2021 – Revenue Savings Proposals (Executive Member for Policy and Resources) https://democracy.hants.gov.uk/documents/s38408/2019-09-24%20RPT%20EMPR%20Budget%20Report%20Tt2021%20FINAL.pdf	24 September 2019
Medium Term Financial Strategy Update and Transformation to 2021 Savings Proposals http://democracy.hants.gov.uk/ieIssueDetails.aspx?Id=22267&PlanId=0&Opt=3#A122852	Cabinet – 15 October 2019 / County Council – 7 November 2019
Medium Term Financial Strategy Update https://democracy.hants.gov.uk/ieListDocuments.aspx?CId=134&MId=6499&Ver=4	Cabinet – 14 July 2020 / County Council – 16 July 2020
Budget Setting and Provisional Cash Limits 2021/22 https://democracy.hants.gov.uk/documents/s60700/Nov%202020%20Financial%20Update%20Budget%20Setting%20-%20Cabinet%20FINAL.pdf	Cabinet – 24 November 2020 / County Council – 3 December 2020
Direct links to specific legislation or Government Directives	
<u>Title</u>	<u>Date</u>

Section 100 D - Local Government Act 1972 - background documents

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

<u>Document</u>	<u>Location</u>
None	

EQUALITIES IMPACT ASSESSMENT:

1. Equality Duty

The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited by or under the Act with regard to the protected characteristics as set out in section 4 of the Act (age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation);
- Advance equality of opportunity between persons who share a relevant protected characteristic within section 149(7) of the Act (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic within section 149(7) of the Act (see above) and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- The need to remove or minimise disadvantages suffered by persons sharing a relevant protected characteristic that are connected to that characteristic;
- Take steps to meet the needs of persons sharing a relevant protected characteristic that are different from the needs of persons who do not share it;
- Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.

2. Equalities Impact Assessment:

The budget setting process for 2021/22 does not contain any proposals for major service changes which may have an equalities impact. Proposals for budget and service changes which are part of the Transformation to 2021 Programme were considered in detail as part of the approval process carried out in October and November 2019 and full details of the Equalities Impact Assessments relating to those changes can be found in Appendices 5 to 8 in the October Cabinet report linked below:

<http://democracy.hants.gov.uk/mgAi.aspx?ID=21194#mgDocuments>

For proposals where a Stage 2 consultation was required the EIAs were preliminary and were to be updated and developed following this further consultation when the impact of the proposals could be better understood.

Executive Member for Recreation and Heritage Decision Day 28 July 2020:
Library Service Transformation – Strategy to 2025, Appendix 6
<https://democracy.hants.gov.uk/mgAi.aspx?ID=27968#mgDocuments>
<https://democracy.hants.gov.uk/documents/s54663/Library%20Service%20Transformation%20-%20Appendix%206.pdf>

Budget Summary 2021/22 – Culture, Communities and Business Services

Service Activity	Original Budget 2020/21 £'000	Revised Budget 2020/21 £'000	Proposed Budget 2021/22 £'000
<u>CCBS Cash Limited Services</u>			
Transformation	577	1,031	997
Rural Broadband	307	314	130
CCBS IT Budget	80	80	81
Business Development Team	610	762	671
Regulatory Services	924	948	815
Community Grants	938	1,002	862
Energise Me Grant (Sport)	133	133	116
Library Services	11,553	11,580	10,356
Business Support	454	577	634
Scientific Services	123	152	177
Asbestos	25	43	111
Countryside – Country Parks, Countryside Sites, Nature Reserves	1,717	2,080	1,967
Countryside – Rights of Way	1,001	970	848
Outdoors Centres	377	440	474
Arts and Museums (including HCT grant)	2,434	2,434	2,326
Archives	689	761	659
Risk, Health and Safety	27	0	0
Rural Affairs	275	259	268
Corporate Estate	(205)	(205)	(205)
County Farms	(495)	(495)	(493)
Development Account	(346)	(346)	(345)
Sites for Gypsies and Travellers	29	37	39
Property Services	3,579	4,724	3,816
Facilities Management and the Great Hall	3,371	3,562	3,757
Hampshire Printing Services	(50)	(35)	(14)
Total	28,127	30,808	28,047

Service Activity	Original Budget 2020/21 £'000	Revised Budget 2020/21 £'000	Proposed Budget 2021/22 £'000
Net Contribution to / (from) Cost of Change	1,498	4,495	638
CCBS Cash Limited Budget ⁽¹⁾	29,625	35,303	28,685
<u>CCBS Managed Services</u>			
Sports Bursaries	18	18	18
Manydown and other miscellaneous	(36)	(36)	(23)
Feasibility	1,035	1,035	1,035
Strategic Land	1	4,988	0
Strategic Land disposal of sites	228	228	231
Office Accommodation ⁽¹⁾	3,990	3,896	4,040
Repairs & Maintenance	8,635	8,812	8,127
CCBS Managed Services Budget	13,871	18,941	13,428
CCBS Cash Limited and Managed Services Budget	43,496	54,244	42,113
Coroners	1,998	2,294	2,391
River Hamble	8	(44)	(53)
County Supplies	(460)	(476)	(407)
HC3S	374	374	(410)
Hampshire Transport Management	(29)	(13)	(20)
Trading Units	(107)	(159)	(890)

⁽¹⁾ Office Accommodation had previously been included within the CCBS cash limited services, but the original budget above is restated to show this within the CCBS managed services.

Budget Summary 2021/22 – CCBS Transformation & Business Management and Property Services & Facilities

Service Activity	Original Budget 2020/21 £'000 ⁽¹⁾	Revised Budget 2020/21 £'000	Proposed Budget 2021/22 £'000
<u>CCBS CSHRP Cash Limited Services</u>			
Transformation	577	1,031	997
Rural Broadband	307	314	130
CCBS IT Budget	80	80	81
Business Development Team	610	762	671
Corporate Estate	(205)	(205)	(205)
County Farms	(495)	(495)	(493)
Development Account	(346)	(346)	(345)
Sites for Gypsies and Travellers	29	37	39
Property Services	3,579	4,724	3,816
Facilities Management and the Great Hall	3,371	3,562	3,757
Hampshire Printing Services	(50)	(35)	(14)
Total	7,457	9,429	8,434
Net Contribution to / (from) Cost of Change	(25)	359	(25)
CCBS CSHRP Net Cash Limited Budget	7,432	9,788	8,409
<u>CCBS CSHRP Managed Services</u>			
Manydown and other miscellaneous	(36)	(36)	(23)
Feasibility	1,035	1,035	1,035
Strategic Land	1	4,988	0
Strategic Land disposal of sites	228	228	231
Office Accommodation	3,990	3,896	4,040
Repairs & Maintenance	8,635	8,812	8,127

Service Activity	Original Budget 2020/21 £'000 ⁽¹⁾	Revised Budget 2020/21 £'000	Proposed Budget 2021/22 £'000
CCBS CSHRP Managed Services Budget	13,853	18,923	13,410
Total CCBS CSHRP Budget	21,285	28,711	21,819
CCBS Policy & Resources Services	642	0	0
CCBS Recreation, Heritage, Countryside & Rural Affairs Services	21,569	25,533	20,294
Total CCBS	43,496	54,244	42,113
Coroners	1,998	2,294	2,391
County Supplies	(460)	(476)	(407)
HC3S	374	374	(410)
Hampshire Transport Management	(29)	(13)	(20)
Total CCBS CSHRP Trading units	(115)	(115)	(837)
River Hamble	8	(44)	(53)
Other CCBS Trading units	8	(44)	(53)
Total CCBS Trading units	(107)	(159)	(890)

⁽¹⁾ These budgets were previously reported directly to the Executive Member for Policy and Resources.

HAMPSHIRE COUNTY COUNCIL

Decision Report

Decision Maker:	Executive Member for Commercial Strategy, Human Resources and Performance
Date:	19 January 2021
Title:	2021/22 to 2023/24 Capital Programme Report for CCBS
Report From:	Director of Culture, Communities and Business Services and Deputy Chief Executive and Director of Corporate Resources

Contact name: Steve Clow

Tel: 0370 779 8845

Email: Steve.Clow@hants.gov.uk

Purpose of the Report

1. This report seeks approval for submission to the Leader and Cabinet of the proposed capital programme for Policy and Resources for 2021/22 to 2023/24 and the revised capital programme for 2020/21.

Recommendation(s)

To approve for submission to the Leader and the Cabinet:

2. The capital programme for 2021/22 to 2023/24 as set out in Appendix 1.
3. The revised capital programme for 2020/21 as set out in Appendix 2 including the addition of £26.9M Solar PV and Windows Replacement programmes funded in full from the award of Government Decarbonisation Fund monies. These projects support the Council's commitment to the Climate Change Emergency.
4. Approval by the Executive Member to spend £26.9M decarbonisation grant funding for 2020/21 as set out in the project appraisals for Solar PV (scheme value £6.75M) and Windows Replacement (scheme value £20.2M) in Appendix 4a and 4b.
5. The carry forward of resources of £15.3M from 2020/21 to 2021/22 as set out in paragraph 23.
6. Approval by the Executive Member to increase the values of two 2020/21 Schools Condition Allocation (SCA) named schemes: £349,500 for Wavell School (scheme total now £2.65M), and £291,250 for Crestwood School (scheme total now £2.04M)
7. Approval by the Executive Member to add a new named scheme to the Schools Condition Allocation 2020/21 programme for Netley Abbey Infants School (scheme total £300,000) funded from within the existing SCA grant funding, with approval to spend £300,000 grant funding as set out in the project appraisal in Appendix 3.
8. An Executive Member recommendation to Cabinet that an increased value of £757,250 is approved, for addition to the existing named scheme for Testbourne school in 2020/21, funded from the Schools Condition Allocation grant (scheme total now £3.26M).
9. Approval by the Executive Member to increase the value of the Uplands Development Infrastructure project by £391,000 (scheme total now £28.541M), using the part of the Covid-19 capital identified in the July 2020 Medium Term Financial Strategy.

Executive Summary

10. This report seeks approval for submission to the Leader and Cabinet of the proposed capital programme for CCBS for 2021/22 to 2023/24.
11. The report has been prepared in consultation with the Executive Member and will be reviewed by the Policy and Resources Select Committee. It will be reported to the Leader and Cabinet on 9 February 2021 to make final recommendations to County Council on 25 February 2021.
12. In accordance with the provisional capital guidelines approved by Cabinet in November 2020, the report considers the schemes which it is proposed to include in the capital programmes for 2021/22, 2022/23 and 2023/24. The report also presents the revised programme for 2020/21.
13. The proposals contained within this report are derived from the departmental service plans which have been developed to support the 'Serving Hampshire - Strategic Plan 2017 – 2021'.

Contextual information

14. Executive Members have been asked to prepare proposals for:
 - a locally resourced capital programme for the three-year period from 2021/22 to 2023/24 within the guidelines used for the current capital programme including the third year, 2023/24, at a similar level to 2022/23
 - a programme of capital schemes in 2021/22 to 2023/24 supported by Government grants as announced by the Government.
15. The capital guidelines are determined by the medium-term financial strategy which is closely linked to the 'Serving Hampshire - Strategic Plan 2017 – 2021' and departmental Service plans to ensure that priorities are affordable and provide value for money and that resources follow priorities.
16. This first three-year capital programme report to the Executive Member for Commercial Strategy, Human Resources and Performance (EMCSHRP) replaces the report previously taken to the Executive Member for Policy and Resources. This change recognises that the majority of the on-going Policy and Resources capital programme, both in value and number of schemes, is delivered by the Culture, Communities and Business Services (CCBS) Department however, from time to time, the three-year programme report may also need to include one-off proposals from Corporate Services / Corporate Resources.
17. CCBS services are reported to different Executive Members and individual project appraisals for schemes within the approved programme will be taken to the appropriate Executive Member depending on the service bringing the project forward.

Locally resourced capital programme

18. The cash limit guidelines for the locally resourced capital programme for the Policy and Resources portfolio service set by Cabinet are as follows:

	£'000
2021/22	4,559
2022/23	4,559

2023/24 4,559

19. Executive Members may vary the guidelines between years provided their total three-year guideline is not exceeded and bunching of payments in any one year or front-loading is avoided.
20. Executive Members may propose supplementing their capital guidelines under the 'prudential framework' agreed by Cabinet at its meeting on 24 November 2003, as amended by Cabinet in February 2006. From 2009/10, Hampshire Transport Management (HTM) has used prudential borrowing to fund the purchase of vehicles instead of leasing them to generate savings. The allocation for this scheme is included within the guidelines above.

Revised 2020/21 capital programme

21. The resources for the revised 2020/21 capital programme for CCBS are shown below and total £99.3 million. The changes since the capital programme was approved in February 2020 are summarised below with further details shown in Appendix 2:

	2020/21
	£'000
Approved programme	28,467
Allocations carried forward from previous years	49,812
Adjustment to Government grant	-14
Addition SCA grant allocation	8,087
Share of 2019/20 capital receipts	1,610
Developers contributions	91
CPT Additional Funding	70
Carry forward to 2021/22	-15,258
SCA Grant transferred to Children's Services	-247
Net transfers between capital and revenue and other technical adjustments to meet accounting requirements	-660
Public Sector Decarbonisation Fund - Solar PV	6,750
Public Sector Decarbonisation Fund – Windows replacement	20,200
Botley (Uplands) Additional funding	391
	99,299

22. The schemes carried forward from previous years of £49.812m were agreed by Cabinet on 14 July 2020. Significant additions to the programme include a one-off additional School Condition Allocation grant of £8.087M and the Public Sector Decarbonisation Fund grant of £26.9M detailed in paragraphs 46 - 50.

Resources and projects proposed to be carried forward to 2021/22

23. The following table outlines the projects and resources that for reasons set out below, it is proposed to defer and carry forward to 2021/22:

Project	Cost of Projects & Resources carried forward
	£'000
Office Accommodation capital projects	1,850
County Farms	2,339
Countryside Rights of Way	330
School Condition Allocation (building improvements)	10,739
Total	15,258

24. Capital receipts from previous rationalisation of the office accommodation portfolio have been amalgamated and retained in the capital programme. The capital funding will be used to address essential condition related maintenance works in the retained office portfolio. Investment will also be made to improve and adapt workspaces to facilitate new ways of working and enable further rationalisation of the estate. The total funding of £1.850M including the capital receipt from Aldershot Old Town Hall will be allocated once priorities are determined. These will be identified within the existing principles for management of the corporate office estate, which include ensuring assets support and respond to changes in departmental operating models to underpin organisational effectiveness; seeking opportunities to realise savings through asset rationalisation or to generate income through leasing surplus space in our assets; and investing in our estate where it facilitates more effective use of assets, or wider changes to the estate. In addition, the forward programme will need to take into account future requirements for accommodation post Covid-19. Work is ongoing to assess what service and departmental requirements are for future working arrangements and thereby how the office estate will be configured in the future. It is certain that it will not be a return to the same situation before the pandemic. Opportunities will be taken to rationalise and reduce costs where it is appropriate to do so.
25. In accordance with the strategy for the County Farms estate, capital receipts from the sale of farmland and buildings are accrued and earmarked for future investment in County Farms. Minor improvements are required to a number of farms. These include the relocation and refurbishment of some farm buildings, but mainly comprise drainage and infrastructure improvements to ensure compliance with Nitrate Vulnerable Zone (NVZ) regulations. Some schemes already identified in the 2020/21 programme and requiring completion this winter have been expanded, although individually no scheme exceeds £250,000.
26. Two improvement projects have been identified as named schemes for 2021/22, with a combined value of £1.1M to be funded from existing capital receipts. Lyde Green Farm, Rotherwick, requires considerable investment in slurry storage in order to comply with slurry storage and NVZ regulations. The existing lagoon is insufficient to take the slurry and dirty water quantities generated by the farm and is also poorly situated close to residential properties. A new lagoon is to be provided at a different location, which will resolve all risk

and compliance issues. Hollam Hill Farm buildings consist largely of a range of timber-framed portal buildings that are costly to maintain and no longer considered to be safe or structurally viable. These are to be replaced with modern steel portal frame buildings which will be fitter for purpose and much less costly to repair.

27. In addition to the two named schemes, a further £265,000 of minor capital works has been identified across the County Farms estate for delivery in 2021/22.
28. Works identified by the Countryside service cover essential improvements to the road through River Hamble Country Park that provides access to Manor Farm. This critical structural resurfacing scheme is required to avoid closure of the road, associated reputational damage and loss of income. The damage to the road is a result of extreme adverse weather conditions. Funding in previous years has been provided for storm damage in the countryside estate and will be supplemented with the balance from the 2020/21 capital programme.
29. The Countryside service has a statutory duty to maintain the Rights of Way network to ensure it remains safe and accessible for the public. Works identified for 2021/22 represent the most essential priorities in order for the County Council to fulfil its statutory responsibilities. Schemes identified by the Countryside service represent essential health and safety and improvement works to assets such as bridges, where structural issues have been identified during inspections. These schemes also address public Rights of Way which require surfacing and drainage works to ensure that the network is kept open, and to address issues where temporary closures have had to be put in place to ensure public safety. Funding is drawn from the proposed carry forward from 2020/21 of £328,000 minor capital works and £2,000 capital programme contingency.
30. There is a need to increase funding on three previously named Schools Condition Allocation projects within the 2020/21 programme and to add a new named scheme into the current year's programme. The SCA grant is used to improve the schools estate on a priority basis based upon existing condition data and local knowledge. Increases required are as follows: £349,500 for Wavell school; £291,250 for Crestwood school; and £757,250 for Testbourne school. The additional named scheme is Netley Abbey Infants (total scheme value £300,000). The increased funding is required to deliver additional work identified during the detailed scoping process, as well as being a result of cost impacts directly linked to the Covid crisis including extended time to facilitate Covid-secure delivery as well as the associated cost in materials driven by manufacturing challenges. The additional funding for these schemes totals £1.7M. The additional funding will be drawn from the Schools Condition Allocation grant.
31. Finally, there is a need to increase the funding for the Uplands Development Infrastructure (UDI) project which will see the provision of the servicing arrangements (highways and utilities) to support the delivery of Deer Park School and housing on the County Council owned Woodhouse Lane site at Hedge End. The Executive Member for Policy and Resources approved a project appraisal for the UDI works in March 2020. Following a recent tender exercise there is a cost increase associated with Covid-19 and an extension to the construction contract period due to social distancing and other operational issues. Approval is sought to add a further £391k to the P&R capital programme in 2020/21 using the part of the Covid-19 capital reserve identified in the July 2020 Medium Term Financial Strategy. An updated Project Appraisal approval will be secured from the Executive Member for Policy and Resources separately.

Proposed capital programme 2021/22 to 2023/24 – locally resourced schemes

32. The programme proposed for 2021/22 to 2023/24 is detailed in Appendix 1.
33. The largest allocation is £3.4 million per annum for vehicle purchases by Hampshire Transport Management (HTM). An increase of £0.4m per annum from 2020/21 was approved by County Council in February 2020 to enable HTM to respond to growing business for electric vehicles. The cost of these purchases is recovered through business unit charges to customers.
34. The 2021/22 programme also includes improvements to retained library facilities, following a public consultation on the service in 2020. Specifically, £500,000 has been allocated for a comprehensive programme of internal improvements to Winchester Discovery Centre.
35. The 2021/22 cash limit guideline is supplemented by contributions from departmental revenue budgets and cost of change reserves and capital receipts to fund specific schemes.
36. Capital improvement schemes totalling £1.003M have been identified as part of the annual programme of essential repairs and maintenance for the corporate estate in 2021/22. Individual schemes will be approved under officer delegations in line with agreed priorities. These schemes can be funded by revenue contributions to capital, using the repairs and maintenance budget in 2021/22.
37. The 2021/22 capital programme also includes the proposal to carry forward funding from the 2020/21 programme in respect of schemes that for a variety of reasons summarised from paragraph 23 will not start in the current financial year. The total of locally resourced funding proposed to be carried forward is £4.5M. The augmented locally resourced programme totals are shown in the table below:

	2021/22	2022/23	2023/24
	£'000	£'000	£'000
Guideline set by Cabinet	4,559	4,559	4,559
Departmental revenue and reserve contributions to capital	1,003		
Carry forward from 2020/21	4,519		
Proposed locally resourced programme	10,081	4,559	4,559

Proposed capital programme 2021/22 to 2023/24 supported by Government allocations

38. The Government has allocated all its support for the capital programme in the form of capital grants (Schools Condition Allocation), and not as borrowing allocations. This allocation is used to improve the operational efficiency and quality of the learning environment in the schools estate. The grant is welcome and is used to improve the performance of the school estate which also enhances the environment for teaching and learning.
39. The Secretary of State has not yet announced details of individual local authority capital allocations for 2021/22, 2022/23 and 2023/24. However, for planning purposes, a continuation of 2020/21 allocations is assumed. 15 named schemes, totalling £13.2M, have been provisionally identified for 2021/22, along with various programmes of work below the threshold for named schemes, totalling the balance of the anticipated grant funding, plus a carry forward of additional grant funding received in-year in 2020/21.

40. In 2020/21, the Government announced a SCA grant of £17,412,044 for local authority schools and Sure Start early years centres. This is similar to the allocation for 2019/20 and is indicative of allocations that can be assumed for future years, although these will be adjusted for any changes in the size of the Hampshire school estate. In addition, a one-off grant of £8,086,478 was received in 2020/21. It is not assumed that this one-off additional grant funding will be repeated in future years.
41. Schemes identified support the County Council's statutory responsibilities for schools and reduce the maintenance backlog liability through targeted risk-based investment. The most significant maintenance challenge in the schools' portfolio remains the high proportion of 'system buildings' including the SCOLA system used extensively throughout the 1950s to the 1970s. SCOLA buildings represent 40% of the floor area of the school estate in Hampshire and named schemes continue to progress modernising the SCOLA Mark 2 buildings. Recladding SCOLA schools addresses maintenance backlog issues. It also significantly improves the internal building environment and energy efficiency and in providing a new external envelope protects the overall structure of these buildings, extending their life.
42. Beyond the continuation of the SCOLA programme, there is a need to continue to address the wider maintenance liabilities across the schools' estate. Named projects address both mechanical and building fabric related liabilities (predominantly linked to the external envelope) including windows and roofs. In 2021/22 there is a need to carry forward £10.7M funding from the 2020/21 programme. This reflects the in-year £8M SCA grant and the named schemes for Marnel and Wavell Schools, less the increased spend on the four schools that feature as amendments to the current 2020/21 programme (cited in recommendations 6 – 8).
43. The full grant is added to the CCBS Capital Programme cash limit to allow the funding to be prioritised to ensure that school buildings are kept safe and in good working order. Priorities are jointly agreed with Children's Services.
44. The cash limit guidelines for this part of the capital programme are as follows:

Capital grant	2021/22	2022/23	2023/24
	£'000	£'000	£'000
Assumed	17,412	17,412	17,412
Carry forward from 2020/21	10,739		
Proposed programme funded by Govt grant	28,151	17,412	17,412

45. Close working between Property Services and Children's Services staff ensures maximum impact is achieved from the Schools Condition Allocation funding. A detailed programme of work will be developed to ensure targeted risk-based investment alongside the revenue funded maintenance strategies.
46. The Public Sector Decarbonisation Scheme (PSDS) announced at the end of September 2020 is a Government scheme offering grants for public sector bodies to fund energy efficiency and heat decarbonisation measures. The £1 billion scheme is part of the Chancellor's 'Plan for Jobs 2020' commitment, which aims to boost the UK's economic recovery from Covid-19 as well as the Government's net zero and clean growth goals, supporting skilled jobs in the low carbon and energy efficiency sectors. 100% grant funding is available.

47. The fund is awarded against a list of defined criteria which cannot be delivered using other existing Salix schemes and is therefore intended to deliver harder to achieve carbon saving measures. The primary metric for successful applications is achieving an investment per saving criteria of <£500/tCO₂ saved per measure. Sites identified for inclusion in the grant applications to central government were defined by their ability to meet the PSDS criteria. Overseen by the Department for Business, Energy and Industrial Strategy (BEIS), using Salix as their established delivery team, public sector bodies can submit bids for the fund until January 11th 2021. The Government's ambition is that works are delivered by 31st March 2021, with a final delivery deadline of 30th September 2021. Reporting for successful programmes will be monthly during the delivery period, and monitoring data will be required for the following 3 years post installation. Any underspend or unspent funding must be returned to Salix and any overspend cannot be claimed.
48. Hampshire County Council has always been proactive in managing the energy use and carbon reduction across its estate buildings and supporting its partners by delivering solutions and installing low-cost measures that have allowed the authority to gradually reduce its energy consumption and consequent carbon footprint. However, without investing in significant energy efficiency measures across all the County Council's estate, it is unlikely to meet targets to be carbon neutral by 2050.
49. Aligned to the County Council's declaration of a Climate Emergency in 2019, which reinforced its commitment to continuing to mitigate climate change through reducing carbon emissions, Property Services have submitted five grant applications to the PSDS, with schemes covering solar PV on the corporate and schools' estates; single to double glazing window replacements to increase energy efficiency; projects to transition corporate and school sites from oil to gas; and the implementation of heating controls in schools. These grant applications total £33M.
50. Following a detailed technical appraisal the first two grant applications for solar PV and windows upgrade schemes have been confirmed as successful, resulting in a grant of £26.9M. This is a significant success and makes a positive contribution to the stated objective of the Council to be carbon neutral by 2050 and supports the Climate Emergency declared in 2019. The outcomes of the remaining three grant applications are expected by January 2021 and will be reported to Cabinet in February 2021. The Project Appraisals for the solar PV and window upgrade programmes are attached as Appendices 4a and 4b.

Capital programme summary

51. On the basis of the position outlined above, the total value of the capital programmes submitted for consideration for the three years to 2023/24 are:

	Schemes within locally resourced guidelines	Schemes supported by Government allocations	Total
	£'000	£'000	£'000
2021/22	10,081	28,151	38,232
2022/23	4,559	17,412	21,971

2023/24	4,559	17,412	21,971
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Revenue implications

52. The on-going service and maintenance implications of the proposed capital programme are funded from within the revenue budget. Some schemes are of an invest to save nature and thus have a positive impact on the revenue budget.
53. In line with proper accounting practice, the asset value resulting from capital expenditure is depreciated over the expected life of the asset with a corresponding charge to the income and expenditure account. However, this accounting adjustment does not directly impact the cash limited budget of services. The estimated depreciation arising from the proposed capital programme is as follows:

	Full year cost
	£'000
2021/22	1,023
2022/23	698
2023/24	698
Total	2,419

Conclusions

54. The proposed capital programme for Policy and Resources as summarised in paragraph 51 is in line with the guidelines set by Cabinet. In addition, it plans to use the allocated Government grants in full. The main priority of the programme continues to be structural maintenance and improvement of the County's built and rural estate, and cultural facilities and the purchase of vehicles to support service delivery across the County Council. The programme supports the delivery of services countywide and contributes to the strategic aims:

- Hampshire maintains strong and sustainable economic growth and prosperity
- People in Hampshire live safe, healthy and independent lives
- People in Hampshire enjoy a rich and diverse environment
- People in Hampshire enjoy being part of strong, inclusive communities.

REQUIRED CORPORATE AND LEGAL INFORMATION:**Links to the Strategic Plan**

Hampshire maintains strong and sustainable economic growth and prosperity:	Yes
People in Hampshire live safe, healthy and independent lives:	Yes
People in Hampshire enjoy a rich and diverse environment:	Yes
People in Hampshire enjoy being part of strong, inclusive communities:	Yes

Other Significant Links

Links to previous Member decisions:	
<u>Title</u>	<u>Date</u>
Budget Setting and Provisional Cash Limits 2021/22 (Cabinet) https://democracy.hants.gov.uk/documents/s60700/Nov%202020%20Financial%20Update%20Budget%20Setting%20-%20Cabinet%20FINAL.pdf	24 November 2020
Medium Term Financial Strategy (Cabinet) https://democracy.hants.gov.uk/documents/s53375/MTFS%20-%20Cabinet%20FINAL.pdf	14 July 2020
Direct links to specific legislation or Government Directives	
<u>Title</u>	<u>Date</u>
Climate Change Action Plan 2020-25 (Cabinet) https://democracy.hants.gov.uk/documents/s57477/Climate%20Change%20Action%20Plan%202020-2025-2020-09-29-Cabinet%20Report.pdf	
Climate Change Strategy (Cabinet) https://democracy.hants.gov.uk/documents/s53569/Climate%20Change%20Strategy.pdf	

Section 100 D - Local Government Act 1972 - background documents

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

DocumentLocation

None

EQUALITIES IMPACT ASSESSMENT:

1. Equality Duty

The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited by or under the Act with regard to the protected characteristics as set out in section 4 of the Act (age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation);
- Advance equality of opportunity between persons who share a relevant protected characteristic within section 149(7) of the Act (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic within section 149(7) of the Act (see above) and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- The need to remove or minimise disadvantages suffered by persons sharing a relevant protected characteristic that are connected to that characteristic;
- Take steps to meet the needs of persons sharing a relevant protected characteristic that are different from the needs of persons who do not share it;
- Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.

2. Equalities Impact Assessment:

Equalities impact assessments will be considered when individual project appraisals are developed.

2.1. Impact on Crime and Disorder:

Crime prevention issues will be considered when individual project appraisals are developed.

Policy and Resources

Ref	Project	Construct- ion Works	Fees	Furniture Equipment Vehicles Grants	Total Cost (excluding sites)	Revenue Effect in Full Year	
						Running Costs	Capital Charges
		£'000	£'000	£'000	£'000	£'000	£'000
	2021/22 Schemes						
	Schemes Supported from Local Resources						
	Culture, Communities and Business Services						
1	Vehicles for Hampshire Transport Management #	-	-	3,400	3,400	-	340
2	Winchester Discovery Centre	429	71	-	500	-	10
3	County Farms - Lyde Green Farm	381	63	-	444	-	9
4	County Farms - Hollam Hill Farm	564	93	-	657	-	13
5	Country Farms Improvement Projects	1,063	175	-	1,238	-	25
6	Corporate Estate	861	142	-	1,003	-	20
7	Office Accommodation	1,588	262	-	1,850	-	37
8	Rights of Way	283	47	-	330	-	7
	Corporate Services						
9	Contingency	13	-	-	13	-	-
	Total Programme Supported by Local Resources	5,182	853	3,400	9,435	-	460

Capital Programme - 2021/22

Site Position	Contract Start		Remarks	Ref
	Date	Duration		
	Qtr	Months		
N/A	-	-	Continuing programme of replacing vehicles	1
N/A	1	12	Planned Improvements at Winchester Discovery Centre	2
N/A	1	12	Planned Building Upgrade at Lyde Green Farm	3
N/A	1	12	Planned Building Upgrade at Hollam Hill Farm	4
N/A	1	12	Planned improvements across the County Farms Estate	5
N/A	1	12	Planned improvements across the Corporate Estate	6
N/A	1	12	Planned improvements to Office Accommodation	7
N/A	1	12	Planned improvements to Rights of Way	8
N/A	-	-		9

Policy and Resources

Ref	Project	Construct- ion Works	Fees	Furniture Equipment Vehicles Grants	Total Cost (excluding sites)	Revenue Effect in Full Year	
						Running Costs	Capital Charges
		£'000	£'000	£'000	£'000	£'000	£'000
	2021/22 Schemes (continued)						
	Schemes Supported by the Government						
	Schools Condition Allocation (SCA)						
10	Hart Plain Junior School, Waterlooville	750	124	-	874	-	17
11	Nightingale Primary, Eastleigh	1,300	215	-	1,515	-	30
12	Crookhorn College, Waterlooville	1,200	198	-	1,398	-	28
13	St John the Baptist, Waltham Chase	250	41	-	291	-	6
14	Henry Beaufort, Winchester	1,250	206	-	1,456	-	29
15	Cranborne School, Basingstoke	1,550	256	-	1,806	-	36
16	Hiltingbury Junior School, Eastleigh	1,327	219	-	1,546	-	31
17	Warblington School, Havant	1,570	259	-	1,829	-	37
18	Horndean College, Horndean	250	41	-	291	-	6
19	Swanmore College, Swanmore	330	54	-	384	-	8
20	Redbarn Primary, Fareham	601	99	-	700	-	14
21	Wavell School, Farnborough	250	41	-	291	-	6
22	Vyne Community School, Basingstoke	225	37	-	262	-	5
23	Portchester Community School, Portchester	225	37	-	262	-	5
24	Marnel Junior School, Basingstoke	1,202	198	-	1,400	-	28
25	Wavell School, Farnborough	2,275	375	-	2,650	-	53
26	Samuel Cody Sports College, Farnborough	250	41	-	291	-	6

Capital Programme - 2021/22

Site Position	Contract Start		Remarks	Ref
	Date	Duration		
	Qtr	Months		
Owned	-	-	- SCOLA Recladding	10
Owned	-	-	- SCOLA Recladding	11
Owned	-	-	- SCOLA Recladding	12
Owned	-	-	- Window Upgrade	13
Owned	-	-	- SCOLA Recladding	14
Owned	-	-	- SCOLA Recladding	15
Owned	-	-	- SCOLA Recladding	16
Owned	-	-	- Recladding	17
Owned	-	-	- Boiler Upgrade	18
Owned	-	-	- External Works	19
Owned	-	-	- Upgrade Roof	20
Owned	-	-	- Boiler Upgrade	21
Owned	-	-	- Boiler Upgrade	22
Owned	-	-	- Boiler Upgrade	23
Owned	-	-	- SCOLA recladding	24
Owned	-	-	- SCOLA recladding	25
Owned	-	-	- Roof Upgrade	26

Policy and Resources

Ref	Project	Construct- ion Works	Fees	Furniture Equipment Vehicles Grants	Total Cost (excluding sites)	Revenue Effect in Full Year	
						Running Costs	Capital Charges
		£'000	£'000	£'000	£'000	£'000	£'000
	2021/22 Schemes (continued)						
27	Schools Condition Allocation (costing less than £250,000)	9,361	1,544	-	10,905	-	218
	Total Schemes Supported by the Government	24,164	3,987	-	28,151	-	563
	Total Excluding Land				37,586		1,023
	Advance and Advantageous Land Purchases				646		
	Total Programme				38,232		1,023

Capital Programme - 2021/22

Site Position	Contract Start		Remarks	Ref
	Date	Duration		
	<i>Qtr</i>	<i>Months</i>		
Owned	-	-	Major improvements to school buildings	27

Policy and Resources

Ref	Project	Construct- ion Works	Fees	Furniture Equipment Vehicles Grants	Total Cost (excluding sites)	Revenue Effect in Full Year	
						Running Costs	Capital Charges
		£'000	£'000	£'000	£'000	£'000	£'000
	2023/24 Schemes						
	Schemes Supported from Local Resources						
	Culture, Communities and Business Services						
32	Vehicles for Hampshire Transport Management #	-	-	3,400	3,400	-	340
33	CCBS Capital	328	-	-	328	-	7
34	Contingency	185	-	-	185	-	3
	Total Programme Supported by Local Resources	513	-	3,400	3,913	-	350
	Schemes Supported by the Government						
35	Schools Condition Allocation	14,946	2,466	-	17,412	-	348
	Total Schemes Supported by the Government	14,946	2,466	-	17,412	-	348
	Total Excluding Land				21,325		698
	Advance and Advantageous Land Purchases				646		
	Total Programme				21,971		698

Capital Programme - 2023/24

Site Position	Contract Start		Remarks	Ref
	Date	Duration		
	Qtr	Months		
N/A	-	-	Continuing programme of replacing vehicles	32
N/A	1	12	Provision of minor works across the department including Library and Countryside services	33
N/A	-	-		34
Owned	-	-	Major improvements to school buildings	35
			# controlled on an accrued expenditure basis	

Policy and Resources 2020/21 capital programme

1 Latest programme limit:	£'000
Approved programme	28,467
Allocations carried forward from previous years	49,812
Additional approved prudential borrowing	
Draw down of approved corporate funding	
Salix interest free loan funding	
Adjustment to Government grant	-14
Addition SCA grant allocation	8,087
Share of 2019/20 capital receipts	1,610
Developers contributions	91
CPT Additional Funding	70
Carry forward to 2021/22:	-15,258
Transfer to Children's Services	-247
Net transfers between capital and revenue and other technical adjustments to meet accounting requirements	-660
Public Sector Decarbonisation Fund - Solar PV	6,750
Public Sector Decarbonisation Fund – Windows replacement	20,200
Botley (Uplands) Additional Funding	391
	99,299

**2 Analysis of 2020/21 programme including carry forwards from 2019/20:
£'000**

CCBS Programme

Vehicles for Hampshire Transport Management (HTM)	3,400
Schemes controlled on an expenditure basis:	<u>3,400</u>
Capital repairs - Schools Condition Allocation (SCA):	
Other SCA works	12,815
Top ups to named schemes:	
Wavell School	350
Crestwood School	291
Testbourne Community School	757
Additional Schemes	
Netley Abbey	300
Testbourne Community School – (Developer contribution)	650
Corporate Estate Capital projects:	
- EII South Fire precaution works	714
- County Supplies, Warehouse	672
- 2020/21 projects individually under £250k	440
Facilities Management schemes	205
Hampshire Transport Management (HTM) – Vehicle Workshop Refurbishment	600
Botley (Uplands Development) – Infrastructure and Utility Works (provisional allocation)	28,541
Energy Performance Programme:	
- EPP5 - Battery Storage Technology	700
- EPP6 – Solar PV, building fabric and heating improvements	1,000
- EPP6 – battery storage for buildings with Photo Voltaic (PV) installations, bulk storage of grid electricity	200
Decarbonisation funding - Solar PV	6,750

Decarbonisation funding – Windows replacement		20,200
CCBS Capital		283
Country Parks Transformation (Phase 2):		
- Royal Victoria Country Park		1,470
Other Countryside projects		91
Outdoor Centres		190
Basingstoke Canal:		
- Crookham Deeps Embankment lining		230
- Swan Cutting		335
Footway Improvements		15
County Farms		537
Schemes controlled on a starts basis		78,336
<hr/>		
CCBS Capital Programme 2020/21		81,736
Investment in Hampshire	1,849	
Rural Broadband	1,000	
Strategic land purchase	10,000	
Advance and Advantageous Land/ Programme contingency	4,714	
Schemes controlled on a starts basis:	81,736	17,563
CCBS Capital Programme 2020/21	81,736	
P&R Capital Programme 2020/21	17,563	
<hr/>		
Policy and Resources Capital Programme 2020/21		17,563

Total Revised Capital Programme 2020/21

99,299

Project Appraisal for Netley Abbey Infants School

Netley Abbey Infant School, Netley – Heating system upgrade 2020/21 Schools Condition Allocation

Netley Abbey Infant School was originally constructed in 1991 in traditional load-bearing masonry under a pitched roof. The existing heating is provided through a single gas boiler located at high level and the heat is distributed through blown air fan convectors

The heating system upgrade works are necessary as a number of the components are reaching the end of their useful life, the system is unreliable and prone to regular failures leading to closure of the school.

It is proposed that the heating system upgrade works will include:

Provision of new boiler plant comprising 2 boilers and new boiler controls, to be located in a new plant room at ground level to improve access for maintenance. The provision of an additional boiler will provide resilience to the system to help prevent school closures in the future and the new boilers and controls will be energy efficient reducing the schools carbon footprint. In addition, the gas supply meter will be renewed and the internal gas infrastructure will be renewed.

The existing mains services (water, gas and electricity) and drainage infrastructure to the site will be unaffected by the works and are sufficient.

It is not anticipated that a planning application will be needed for the work

Work on site is anticipated to commence on site in the summer term of 2021 and complete in Autumn 2021.

The school site will remain in use during the construction period and local management arrangements will be put in place to manage the health and safety impact to all users.

It is proposed that the works be procured through the Minor Works Construction Framework, mechanical engineering lot.

Design risk assessments, pre-construction health & safety information and a Health & Safety File will be produced and initiated in accordance with the Construction Design and Management Regulations for the proposed scheme.

The project will incorporate the following sustainability features:

Highly efficient boiler plant and associated pumps and controls

This report therefore requests that the scheme is added to the Schools Capital Programme, funded by the Schools Capital Allocation (SCA) and approval to spend in 2020/21 is granted.

Financial Provision for Total Scheme	Buildings £	Fees £	Total Cost £
P&R School Condition Allocation (SCA)	250,000	41,250	291,250
Total	250,000	41,250	291,250

Project Appraisal for Public Sector Decarbonisation Fund - Solar PV

Decision Maker / Committee / Panel:	Executive Member for Commercial Strategy, Human Resources and Performance
Date:	19 January 2021
Title:	Solar PV Programme
Report From:	Director of Culture, Communities and Business Services

Contact name: Paul Roebuck

Tel: 07725 445011

Email: paul.roebuck@hants.gov.uk

Purpose of this Report

The purpose of this report is to seek spend approval for a Solar Photo Voltaic (PV) programme across the Schools and Corporate Estate funded through the Public Sector Decarbonisation Scheme Grant.

Recommendations

That the Executive Member for Commercial Strategy, Human Resources and Performance grants spend approval to the proposal for a Solar PV programme at the total cost of £6.75m

Executive Summary

In September, The Government announced a new £1 billion Public Sector Decarbonisation Scheme (PSDS) providing grant funding for De-Carbonisation of buildings. This is a scheme offering 100% funded grants for public sector organisations to fund energy efficiency and heat decarbonisation projects across their estates. The scheme is part of the Chancellor's 'Plan for Jobs 2020' commitment, which aims to boost the UK's economic recovery from Covid-19, as well as the Government's net zero and clean growth goals, aimed at supporting skilled jobs in the low carbon and energy efficiency sectors.

Hampshire County Council (HCC) has always been proactive in managing the energy use and Carbon reduction across its estate buildings and supporting its partners by delivering solutions and installing low-cost measures that have allowed the authority to gradually reduce its energy and Carbon consumption. However, without investing in significant energy efficiency measures across all the County Council's estate, it is unlikely to meet targets to be carbon neutral by 2050.

The County Council's recent declaration of a Climate Emergency on 7 June 2019 has reinforced its commitment to continuing to mitigate climate change through reducing carbon emissions and reflects the work undertaken through the Hampshire 2050 commission.

Hampshire County Council's corporate and school's estate carries a significant energy bill. With the expectation of fuel prices' continuing to increase consistently in the future, the emphasis on efficiency and savings is increasing.

A PSDS grant application had been submitted for Solar Photovoltaic (PV) installations and has been approved and successful. The grant will allow solar PV to be installed to approximately 328 HCC Primary Schools, 30 HCC Secondary Schools and 12 Corporate Sites with an overall programme value of £6.75m.

This PV proposal creates an opportunity to realise energy savings and reduce carbon. It also looks to further improve carbon credentials in conjunction with the works already carried out and future carbon reduction projects.

Site locations have been identified based on those currently without solar PV and will be confirmed further for viability. All installations will individually be below the £250k threshold for project appraisals and therefore this report is for the overall programme.

It is anticipated the works will commence in March 2021 and complete by 30 September 2021.

Once completed, this programme is expected to save 2,064 tonnes of carbon per year and reduce the Councils overall electricity costs.

The anticipated costs and funding for this scheme are as follows:

Funding	Buildings £	Fees £	Total Cost £
Public Sector Decarbonisation Scheme	5,793,991.00	956,009.00	6,750,000
Total	5,793,991.00	956,009.00	6,750,000

Project Appraisal for Public Sector Decarbonisation Fund – Window replacement programme

Decision Maker / Committee / Panel:	Executive Member for Commercial Strategy, Human Resources and Performance
Date:	19 January 2021
Title:	Window Replacement Programme
Report From:	Director of Culture, Communities and Business Services

Contact name: Max Whitlock

Tel: 07718 146371

Email: Max.whitlock@hants.gov.uk

Purpose of this Report

The purpose of this report is to seek spend approval for a window and door replacement programme across the Schools and Corporate Estate funded through the Public Sector Decarbonisation Scheme Grant.

Recommendations

That the Executive Member for Commercial Strategy, Human Resources and Performance grants spend approval to the proposal for a Scola and Corporate Estate Window and Door Replacement programme at the total cost of £20,211,265.

Executive Summary

In September, The Government announced a new £1 billion Public Sector Decarbonisation Scheme (PSDS) providing grant funding for De-Carbonisation of buildings. This is a scheme offering 100% funded grants for public sector organisations to fund energy efficiency and heat decarbonisation projects across their estates. The scheme is part of the Chancellor's 'Plan for Jobs 2020' commitment, which aims to boost the UK's economic recovery from Covid-19, as well as the Government's net zero and clean growth goals, aimed at supporting skilled jobs in the low carbon and energy efficiency sectors.

Hampshire County Council (HCC) has always been proactive in managing the energy use and Carbon reduction across its estate buildings and supporting its partners by delivering solutions and installing low-cost measures that have allowed the authority to gradually reduce its energy and Carbon consumption. However, without investing in significant energy efficiency measures across all the County Council's estate, it is unlikely to meet targets to be carbon neutral by 2050.

The County Council's recent declaration of a Climate Emergency on 7 June 2019 has reinforced its commitment to continuing to mitigate climate change through reducing carbon emissions and reflects the work undertaken through the Hampshire 2050 commission.

Hampshire County Council's corporate and school's estate carries a significant energy bill. With the expectation of fuel prices' continuing to increase consistently in the future, the emphasis on efficiency and savings is increasing.

A PSDS grant application submitted for a Window Replacement programme has been approved and is successful. This programme will be split into 2 workstreams.

One workstream will allow windows to be replaced in all single storey SCOLA Mk 3 buildings to be installed to 39 HCC Primary Schools, 8 HCC Secondary Schools. 2 HCC SEND Schools and 4 Corporate Sites with an overall programme cost of £14.834m.

The SCOLA 3 system was used in Hampshire between 1972 and 1979 and so are all in excess of 40 years old. The buildings in the programme have the original single glazed windows and as well as being poorly insulated the windows are coming to the end of their life and have issues with the ironmongery and locking systems.

The second workstream will focus on the Corporate estate looking at single and 2 storey buildings currently single glazed and poorly insulated. Surveys of the estate are in the process of being carried out. At this point, all schemes within this workstream are expected to be below the £250k for named schemes and therefore this appraisal is for the overall programme. However, this is subject to the outcome of site surveys and, if necessary, further details of these schemes will be reported at the next available opportunity.

The works will include the replacement of existing single glazed windows and doors together with any fixed panels within the overall window frame. The new windows and doors will be thermally efficient aluminium frames with double glazing incorporating solar reflective glass and highly insulated panels. As the windows on SCOLA Mk3 are to a standard size this allows us to effectively manufacture and install a large number of windows in the short timescale that the grant allows. The Corporate estate is more diverse so will comprise of a smaller programme to meet the timescale required.

The new doors and windows will be modern, fit for purpose and low maintenance as well as significantly improving insulation levels and will have the added benefits of better security and improving the building environment.

It is anticipated the works will commence in March 2021 and complete by 30 September 2021.

Once completed, this programme is expected to save 1,690 tonnes of carbon per year and will significantly reduce the Councils overall energy costs.

The anticipated costs and funding for this scheme are as follows:

Funding	Buildings £	Fees £	Total Cost £
Public Sector Decarbonisation Scheme	17,348,725.00	2,862,540.00	20,211,265.00
Total	17,348,725.00	2,862,540.00	20,211,265.00

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HAMPSHIRE COUNTY COUNCIL

Decision Report

Decision Maker:	Executive Member for Commercial Strategy, Human Resources and Performance
Date:	19 January 2021
Title:	Grant Funding to Culture and Community Organisations in Hampshire
Report From:	Director of Culture, Communities and Business Services

Contact name: Emma Noyce
Rosellen Lambert

Tel: 0370 779 8373
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Email: emma.noyce@hants.gov.uk
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Purpose of this Report

1. The purpose of this report is to recommend approval of grant funding to Lyndhurst Community Association totalling £10,000 in 2020/21.

Recommendation(s)

2. That the Executive Member for Commercial Strategy, Human Resources and Performance approves grant funding to Lyndhurst Community Association totalling £10,000.

Executive Summary

3. The report considers an application from Lyndhurst Community Association to support the transition to an Independent Community Libraries and recommends an award of £10,000 in 2020/21.

Contextual information

4. On 28 July 2020, as part of decisions on the Library Service Transformation – Strategy to 2025, the Executive Member for Recreation and Heritage agreed that, as part of an offer for community organisations to take on closing branches and deliver services through them as Independent Community

Libraries, one-off pump-priming awards of up to £10,000 could be made. These awards are intended to support start up and transition costs. Applications have been received from five organisations to date for such funding, totalling £50,000. A decision on four of applications is due to be taken by the Executive Member for Recreation, Heritage, Countryside and Rural Affairs on 12 January 2021.

5. The Executive Member for Recreation, Heritage, Countryside and Rural Affairs has declared a potential conflict of interest in one of these five applications, from Lyndhurst Community Association. In accordance with Part 3, Chapter 2, Para 2.3 of the Constitution, the Leader has deputed the decision to the Executive Member for Commercial Strategy, Human Resources and Performance.
6. Lyndhurst Community Association intends to operate an Independent Community Library from its own premises, including some space previously leased by Hampshire County Council Library Service. It seeks funding to reconfigure the existing space to create a community-run children's library and a separate adults Book Exchange, with funding to contribute towards building works, IT equipment, network installation and training.
7. Due to the timing of the lease, Lyndhurst Library closed in November 2020 and the organisation has been in a position to start preparations for transition earlier than others; a Without Prejudice letter has been supplied, noting that this does not guarantee funding will be awarded, to enable them to commence works included in the application, as grants do not normally fund retrospectively.
8. It is recommended that the application is supported and that Lyndhurst Community Association is awarded £10,000.

Finance

9. The recommended award can be met from within existing budget provision.

Consultation and Equalities

10. Equality Impact Assessments (EIAs) were carried out and published alongside the Changes to Culture and Communities Grants report which went to the Executive Member for Recreation and Heritage on 14 January 2019.

Other Key Issues

11. Legal Implications: The Council has wide powers under Section 19 Local Government (Miscellaneous Provisions) Act 1976 to provide recreational

facilities and to contribute by way of a grant or loan towards the expenses incurred by voluntary bodies in providing such facilities and activities.

REQUIRED CORPORATE AND LEGAL INFORMATION:

Links to the Strategic Plan

Hampshire maintains strong and sustainable economic growth and prosperity:	no
People in Hampshire live safe, healthy and independent lives:	yes
People in Hampshire enjoy a rich and diverse environment:	yes
People in Hampshire enjoy being part of strong, inclusive communities:	yes
OR	
This proposal does not link to the Strategic Plan but, nevertheless, requires a decision because:	

Other Significant Links

Links to previous Member decisions:	
<u>Title</u>	<u>Date</u>
Grant Funding to Culture and Community Organisations in Hampshire	12 January 2021
Library Service Transformation – Strategy to 2025	28 July 2020
Direct links to specific legislation or Government Directives	
<u>Title</u>	<u>Date</u>

Section 100 D - Local Government Act 1972 - background documents

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

<u>Document</u>	<u>Location</u>
None	

EQUALITIES IMPACT ASSESSMENT:

1. Equality Duty

The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited by or under the Act with regard to the protected characteristics as set out in section 4 of the Act (age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation);
- Advance equality of opportunity between persons who share a relevant protected characteristic within section 149(7) of the Act (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic within section 149(7) of the Act (see above) and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- The need to remove or minimise disadvantages suffered by persons sharing a relevant protected characteristic that are connected to that characteristic;
- Take steps to meet the needs of persons sharing a relevant protected characteristic that are different from the needs of persons who do not share it;
- Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.

2. Equalities Impact Assessment:

A high-level Equalities Impact Assessment has been undertaken. Grants are intended to have a positive impact and advance equality.

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